



# SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

To : PKA - Johor OS  
From : Information Technology Service Office  
Date : 23rd August 2021

## SUMMARY OF IT ASSET 2021 & BUDGET 2022

We refer to the above matter.

Following is the summary for PKA - Johor OS :

### A. Summary of IT Asset

No. Of Staff	Desktop	Laptop	Printer (Dot Matrix)	Printer (LaserJet)
3	2	1	2	1

### B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	Muhamad Amirul Fareez bin Zainal	Laptop	Dell Latitude E6330	/ PKA-PKQCNB01 / HL9VVZ1
2.	Muhamad Amirul Fareez bin Zainal	Desktop	Dell OptiPlex 7010	/ CPJ-JBPD08 / DPNY92S
3.	Muhamad Amirul Fareez bin Zainal	Printer (LaserJet)	HP Laserjet Pro MFP M227fdn	/ PKA-JHR03 / VNH6C00154

### D. Pending Purchasing For 2021

#### Tech Refresh

No.	User	Device	Model	PO No.

### E. Budget Plan For 2022

#### Manage IT Asset

No.	User	Device	Model	Computer Name/Serial No.	Remark

#### New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to [itso.survey@cpmalaysia.com](mailto:itso.survey@cpmalaysia.com) before 20 August 2021.

Thank You

Yours faithfully,

Information Technology Service Office

**INTERNAL USE**  
Effective Date : 30 May 2019