



SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 **FORM**

ATM-FM08

To : PKA - Johor office
From : Information Technology Service Office
Date : 23rd August 2021

SUMMARY OF IT ASSET 2021 & BUDGET 2022

We refer to the above matter.

Following is the summary for PKA - Johor office :

A. Summary of IT Asset

No. Of Staff	Desktop	Printer (Dot Matrix)
7	6	1

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	Fam Nyok Mui	Desktop	Dell OptiPlex 3070	1009385 / PKA-JHOF03 / HCCCKX53
2.	Mohamad Famyrol Bin Ramli	Desktop	Dell OptiPlex 7010	30006291 / CPJ-JBPD05 / JNH8F2S
3.	Fam Nyok Mui	Desktop	Dell OptiPlex 790	30006360 / PKA-TL30 / JPNY92S
4.	Mohamad Famyrol Bin Ramli	Printer (Dot Matrix)	Epson LQ-300+II	/ PKA-JHRPRT01 / G82Y226320

D. Pending Purchasing For 2021

Tech Refresh

No.	User	Device	Model	PO No.

E. Budget Plan For 2022

Manage IT Asset

No.	User	Device	Model	Computer Name/Serial No.	Remark

New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 20 August 2021.

Thank You

Yours faithfully,

Information Technology Service Office

INTERNAL USE

Effective Date : 30 May 2019