



SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 **FORM**

ATM-FM08

To : AVM - Kota breeder and farm
From : Information Technology Service Office
Date : 23rd August 2021

SUMMARY OF IT ASSET 2021 & BUDGET 2022

We refer to the above matter.

Following is the summary for AVM - Kota breeder and farm :

A. Summary of IT Asset

No. Of Staff	Desktop	Laptop	Printer (Dot Matrix)	Printer (LaserJet)
11	3	1	4	3

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	Suzywany Binti Mohmad	Printer (LaserJet)	Dell 1135n	/ dellkota1135n / 66VZ3M1
2.	Rasidah Binti Mohd Isa	Printer (LaserJet)	Dell B1265dnf	/ Dell B1265dnf / 90YK7S1
3.	Zainol Bin Chin	Laptop	Dell Latitude 3400	1016276 / AVM-KTFMNB03 / HGWVKT2
4.	Rasidah Binti Mohd Isa	Desktop	Dell OptiPlex 3060	1004967 / AVF-KBFM01 / JPHMLN2
5.	Rasidah Binti Mohd Isa	Desktop	Dell OptiPlex 3060	1004736 / AVF-KBFM02 / JPHH2K2
6.	Suzywany Binti Mohmad	Desktop	Dell OptiPlex 3060	1004609 / AVM-KBFM03 / JPHG862
7.	Rasidah Binti Mohd Isa	Printer (Dot Matrix)	Epson LQ-2190	1000078 / EPSON15 / MK3Y018634
8.	Suzywany Binti Mohmad	Printer (Dot Matrix)	Epson LQ-300+II	/ LQ-300+11 / G82Y252085
9.	Suzywany Binti Mohmad	Printer (LaserJet)	HP Laserjet Pro M227fdn MFP	1000925 / CPJ-LASETJET01 / VNH3800238

D. Pending Purchasing For 2021

Tech Refresh

No.	User	Device	Model	PO No.

E. Budget Plan For 2022

Manage IT Asset

No.	User	Device	Model	Computer Name/Serial No.	Remark

New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 20 August 2021.

Thank You

Yours faithfully,

Information Technology Service Office

INTERNAL USE
Effective Date : 30 May 2019