



SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

To : AA - Masai OS shrimp plant
From : Information Technology Service Office
Date : 23rd August 2021

SUMMARY OF IT ASSET 2021 & BUDGET 2022

We refer to the above matter.

Following is the summary for AA - Masai OS shrimp plant :

A. Summary of IT Asset

No. Of Staff	Desktop	Printer (Dot Matrix)	Printer (LaserJet)
2	2	1	2

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	Mohamad Faridudin Bin Nazarudin	Desktop	Dell OptiPlex 7010	30005777 / AA-OSMAS03 / BF2XYY1
2.	Mohamad Faridudin Bin Nazarudin	Desktop	Dell OptiPlex 790	30005777 / AA-OSMASAI01 / 5NWR92S
3.	Mohamad Faridudin Bin Nazarudin	Printer (LaserJet)	HP Laserjet Pro M227fdn MFP	1020120 / AA - MASAIO01 / VNH6C00422
4.	Heah Eam Kim	Printer (LaserJet)	Others	/ PKA-OSM / VNC3X00289

D. Pending Purchasing For 2021

Tech Refresh

No.	User	Device	Model	PO No.

E. Budget Plan For 2022

Manage IT Asset

No.	User	Device	Model	Computer Name/Serial No.	Remark

New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 20 August 2021.

Thank You

Yours faithfully,

Information Technology Service Office

INTERNAL USE
Effective Date : 30 May 2019