



ASSET DECLARATION & BUDGET SURVEY FORM

ATM-FM07

To : Information Technology Service Office

From : TTM - Rawang plant

Date : 21st July 2021

RE : IT ASSET DECLARATION 2021 & IT BUDGET SURVEY 2022

We refer to the above matter. The following is the declaration for TTM - Rawang plant :

A. Summary of IT Asset

No. Of Staff	Desktop	Laptop	Printer (Dot Matrix)	Printer (Thermal)	Projector	PSU	Scanner Barcode
67	36	9	9	1	2	5	1

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remarks
1.	Lee Huey Shan	Desktop	Dell Optiplex 3050	TTM-RW35/ B7KB2K2	NEW MINI PLANT
2.	Teoh Yoke Yoong	Desktop	Dell OptiPlex 7010	TTM-RW50/ 1K1XYY1	
3.	Jaya Ganes A/L Annavi	Desktop	Dell OptiPlex 3070	TTM-RW38/ CXWBNX2	DVS MEAT INSPECTOR
4.	Chong Pooi Yan	Desktop	Dell OptiPlex 3070	TTM-RW41/ CXVCNX2	
5.	Saaliini A/P Chandran	Desktop	Dell OptiPlex 3070	TTM-RW52/ CXYDNX2	
6.	Sumitharshiny A/P Narayanan	Desktop	Dell OptiPlex 3070	TTM-RW55/ CXRHNX2	
7.	Chang Fei Yee	Desktop	Dell OptiPlex 3070	TTM-RW51/ CXXBNX2	
8.	Saaliini A/P Chandran	Desktop	Dell OptiPlex 7010	TTM-RW54/ 2YH5F2S	TR2021 WFH - ms saaliini home
9.	Ganesan A/L Eranian	Desktop	Dell OptiPlex 390	TTM-RW31/ C85P92S	Tech Refresh 2019 Sophos 1
10.	Rajeswary A/P Rajan	Desktop	Dell OptiPlex 3070	TTM-RW03/ CXT9NX2	
11.	Mugilan A/L Balu	Desktop	Dell OptiPlex 7010	TTM-RW14/ 9TNR102	TR2021
12.	Rames A/L Annawi	Desktop	Dell OptiPlex 7010	TTM-RW16/ 3P05F02	TR2021
13.	Segaran A/L Govindan	Desktop	Dell OptiPlex 7010	TTM-RW17/ 2P04F02	TR2021
14.	Muralidas A/L Balu	Desktop	Dell OptiPlex 7010	TTM-RW10/ 4P05F02	TR2021
15.	Thayalan A/L Velaytham	Desktop	Dell OptiPlex 7010	TTM-RW20/ 2PH8F2S	TR2021
16.	Kavita A/P Perumal Sugam	Desktop	Dell OptiPlex 7010	TTM-RW22/ BVNR102	TR2021
17.	Michael King A/L Jacob	Desktop	Dell OptiPlex 7020	TTM-RW23/ FG6D862	Sophos 1
18.	Jampi A/L Blitang	Desktop	Dell OptiPlex 7020	TTM-RW25/ 9FFBR42	TR2021
19.	Ayyanar Murugan	Desktop	Dell OptiPlex 3046	TTM-RW28/ 6MM5LG2	
20.	Komala A/P Martheraveeran	Desktop	Dell OptiPlex 3046	TTM-RW27/ 6M00LG2	
21.	Wong Kok Heng	Desktop	Dell Optiplex 3050	TTM-RW34/ B7Y62K2	new mini plant
22.	Sasikumar A/L Raja Sekari	Desktop	Dell Optiplex 3050	TTM-RW32/ HFFDHJ2	
23.	Jaya Ganes A/L Annavi	Desktop	Dell OptiPlex 3070	TTM-RW39/ CXVGNX2	
24.	Vasanti A/P Krishnan	Desktop	Dell OptiPlex 3070	TTM-RW37/ CY0DNX2	
25.	Shanmugam A/L Rannavy	Desktop	Dell OptiPlex 3070	TTM-RW04/ CY1BNX2	
26.	Puvaneswari A/P R Sooria Moorthi	Desktop	Dell OptiPlex 3070	TTM-RW40/ Tag: CXTGNX2	
27.	Sangeetha A/P Manoharen	Desktop	Dell OptiPlex 7020	TTM-RW26/ 7MFB42	TR2021
28.	Komala A/P Martheraveeran	Desktop	Dell OptiPlex 3070	TTM-RW44/ 73LQ643	
29.	Krishnan A/L Vadumalay	Desktop	Dell OptiPlex 3070	TTM-RW45/ 73DL643	
30.	Foong Kar Wai	Desktop	Dell OptiPlex 3070	TTM-RW46/	

				73mj643	
31.	Sivagamy A/P Arbaleesparan	Desktop	Dell OptiPlex 790	TTM-RW09/ CVRLC2S	
32.	Usha Nanthini A/P Ramachandran	Desktop	Dell OptiPlex 790	TTM-RW05/ F1JNC2S	
33.	Wong Kok Heng	Desktop	Dell OptiPlex 790	TTM-RW12/ 4GWND2S	TTM Office plant
34.	Thayalan A/L Velaytham	Desktop	Dell OptiPlex 3070	TTM-RW48/ HCCHX53	
35.	Sivagamy A/P Arbaleesparan	Desktop	Dell OptiPlex 3070	TTM-RW49/ HCBDX53	
36.	Shangkari A/P Manoharen	Desktop	Dell OptiPlex 3070	TTM-RW53/ HPX61D3	DELL OPTIPLEX 3080 MONITOR SERIAL :1VYCB3
37.	Puvaneswari A/P R Sooria Moorthi	Printer (Thermal)	Others	TTM-RWNB01/ D0J200707281	ZD420
38.	Jamie Chuan	Laptop	Dell Latitude 3470	TTM-RWNB22/ 2RTH1C2	"5 years warranty 3 years extended battery service. ESC: 6035655170"
39.	Saaliini A/P Chandran	Laptop	Dell Latitude E6230	TTM-RWNB05/ 42FHYW1	
40.	Chong Han Hui	Laptop	Dell Latitude E5450	TTM-RWNB07/ BPYHY52	
41.	Michael King A/L Jacob	Laptop	Dell Latitude E6330	TTM-RWNB04/ D36TKV1	B2020 production dept
42.	Kriangsit Chukuea	Laptop	Dell Latitude E5450	TTM-RWNB21/ 942NQ32	
43.	Loh Yee Ling	Laptop	Dell Latitude 3490	TTM-RWNB14/ DNMTDP2	
44.	Liam Wei Hooi	Laptop	Dell Latitude 5290	TTM-RWNB15/ 8RBQXT2	Sophos 2
45.	Ganesan A/L Eranian	Laptop	Dell Latitude 3400	TTM-RWNB10/ 1HWVKT2	
46.	Saaliini A/P Chandran	Printer (Dot Matrix)	Epson LQ-310	TTM-CHPD03/ R9DY036435	
47.	Sumitharshiny A/P Narayanan	Printer (Dot Matrix)	Epson DLQ-3500	TTM-RWPD02/ EPSON DLQ-3500	Currently used by marketing department for print invoice. S/N: DTEY011792
48.	Sivagamy A/P Arbaleesparan	Printer (Dot Matrix)	Epson LQ-2190	TTM-RWPD01/ MK3Y057261	
49.	Sivagamy A/P Arbaleesparan	Printer (Dot Matrix)	Epson LQ-2190	TTM-RWPD02/ MK3Y057079	
50.	Sangeetha A/P Manoharen	Printer (Dot Matrix)	Epson LQ-310	TTM-RWPD03/ R9DY161986	
51.	Michael King A/L Jacob	Printer (Dot Matrix)	Epson LQ-2190	epson-lq2190/ MK3Y039616	TTM RAWANG PLANT
52.	Vasanti A/P Krishnan	Printer (Dot Matrix)	Epson DLQ-3500	TTM-RWPD04/ DTEY015483	
53.	Muralidas A/L Balu	Printer (Dot Matrix)	Epson LQ-310	TTM-PD01/ R9DY043747	NEW building

C. Inactive IT Asset

The following asset list is not able to trace during IT Preventive Maintenance 2021 as confirmed by person in charge :

No.	User	Device	Model	Computer Name/ Serial No.	Remarks
1.	Chong Han Hui	Laptop	Dell Latitude E5450	TTM-RWNB09/ HSFGN32	B.Stolen

We agreed that all inactive asset will be removed from IT Asset Listing.

D. Pending Purchasing For 2021

Waiting for Vendor/IT Delivery

No.	User	Device	Model	PO No.	Asset ID	New Serial No.

Waiting for Purchase Request

No.	User	Device	Model	IO No.

E. Budget Plan For 2022

No.	User	Device	Model	Computer Name/ Serial No.	Remark
1.	Teoh Yoke Yoong	Desktop	Dell OptiPlex 7010	TTM-RW50/ 1K1XYY1	
2.	Saaliini A/P Chandran	Desktop	Dell OptiPlex 7010	TTM-RW54/ 2YH5F2S	TR2021 WFH - ms saaliini home
3.	Mugilan A/L Balu	Desktop	Dell OptiPlex 7010	TTM-RW14/ 9TNR102	TR2021
4.	Rames A/L Annawi	Desktop	Dell OptiPlex 7010	TTM-RW16/ 	TR2021

				3P05F02	
5.	Segaran A/L Govindan	Desktop	Dell OptiPlex 7010	TTM-RW17/ 2P04F02	TR2021
6.	Muralidas A/L Balu	Desktop	Dell OptiPlex 7010	TTM-RW10/ 4P05F02	TR2021
7.	Thayalan A/L Velaytham	Desktop	Dell OptiPlex 7010	TTM-RW20/ 2PH8F2S	TR2021
8.	Kavita A/P Perumal Sugam	Desktop	Dell OptiPlex 7010	TTM-RW22/ BVNR102	TR2021
9.	Michael King A/L Jacob	Desktop	Dell OptiPlex 7020	TTM-RW23/ FG6D862	Sophos 1
10.	Jampi A/L Blitang	Desktop	Dell OptiPlex 7020	TTM-RW25/ 9FFBR42	TR2021
11.	Sangeetha A/P Manoharen	Desktop	Dell OptiPlex 7020	TTM-RW26/ 7MFBR42	TR2021
12.	Sivagamy A/P Arbaleesparan	Desktop	Dell OptiPlex 790	TTM-RW09/ CVRLC2S	
13.	Usha Nanthini A/P Ramachandran	Desktop	Dell OptiPlex 790	TTM-RW05/ F1JNC2S	
14.	Wong Kok Heng	Desktop	Dell OptiPlex 790	TTM-RW12/ 4GWND2S	TTM Office plant

Additional

No.	Device	Quantity	Purpose
1.	Laptop		
2.	Desktop		
3.	Printer		
4.	Others ()		

Hereby, we clarify the information given is accurate and complete.

Thank you

Yours faithfully,

*Approval is required for 'Budget Plan 2022' only. You may ignore this part if not related
Approved by,

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Head of Department/Plant/Farm/Hatchery

INTERNAL USE
Effective Date : 30 May 2019

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AVP and above